**24th Session of the IALA Policy Advisory Panel**

The 24th meeting of the **PAP** will be held from 23 – 24 October 2012, at IALA.

The meeting will be preceded by a joint meeting of the PAP and the IALA Strategy Group, with a separate agenda, starting at 1400 on Monday 22 October. The PAP meeting will commence at 1000 hours on Tuesday 23 October; it is expected to conclude at approximately 1600 on Wednesday 24 October. A meeting of the 2014 Conference Steering Group will be held on Thursday 25 October starting at 1300.

The objectives of the meeting are to:

* Check progress in regard to the current Work Plan and prepare for the next Work Plan;
* Co-ordinate the work of the IALA Committees;
* Identify and resolve issues that affect all Committees.

**AGENDA for 23 & 24 October**

**Agenda Item** **Responsibility/Action**

1. Welcome Gary Prosser
2. Approval of agenda All
3. Review of Action Items from last meeting Mike Hadley
4. Review of input papers Mike Hadley
5. Update on the work of the IALA Committees and Council
   1. VTS Committee Tuncay Çehreli
   2. e-NAV Committee Bill Cairns
   3. EEP Committee Ómar Frits Eriksson
   4. ANM Committee Phil Day
   5. IMC Steve Nell
   6. Council report – 53rd Session Gary Prosser
   7. LAP Francis Zachariae
   8. PAF Gary Prosser
6. Work of other bodies
   1. Report – NAV58 Mike Hadley
   2. Report – MSC97 Mike Hadley
   3. Merging of NAV and COMSAR Bill Cairns
7. The IALA Dictionary Ómar Frits Eriksson
8. e-Navigation - across Committees All
   1. S100 – GI Registry Bill Cairns
      1. Impact of participation Bill Cairns
   2. Revised e-Navigation ‘Picture book’ Bill Cairns
   3. S-100 Workshop Bill Cairns
9. IALA WWA Stephen Bennett
   1. Academy update Stephen Bennett
   2. Academy master plan Stephen Bennett
   3. VTS Accreditation Stephen Bennett
10. IALA NET Jean-Charles Leclair
    1. Draft GSMD Guideline Mike Hadley
11. IALA and Risk Management
    1. IWRAP Mk 2 – progress Ómar Frits Eriksson
    2. PAWSA & IWRAP Mk 2 – Oman (Nov 2012) Jean-Charles Leclair
12. Maritime Co-operation Gary Prosser
13. Work Programme 2010 – 2014 All
    1. Workshop & Seminar programme for 2012-2014 Mike Hadley
14. Review of IALA procedures
    1. Review of Committee output documents Gary Prosser / Stuart

Ruttle

* 1. Document revision process Mike Hadley
  2. Rationalising the numbering of IALA Recommendations Mike Hadley
  3. Role of Deputy Secretary-General Mike Card
  4. Revised Papers’ List format Mike Hadley

1. IALA IT facilities Mike Hadley
   1. IALA Information Technology Group Ómar Frits Eriksson
   2. IALA and LinkedIn Ómar Frits Eriksson
2. IALA Bulletin & related matters Paul Ridgway
3. Any Other Business Gary Prosser
   1. Committee structure 2014 – 2018 Gary Prosser
   2. Preparing for the 2014 – 2018 Work programme Mike Hadley
   3. Website update Suzie Prosser
   4. Hosting of forums by IALA Gary Prosser
   5. Succession planning Gary Prosser
   6. Branding Gary Prosser
   7. Definition of AtoN Phil Day
4. Date and Venue of next meeting Gary Prosser

All members are encouraged to propose agenda items or submit papers for the agenda items above until a fortnight before the meeting (8 October 2012).